

Essencap Funding Broker Approval Review Checklist

To apply for approval as a Wholesale Broker with Verus Mortgage Capital, please complete the Application Package and upload the completed package to the Sharefile link provided. Verus Mortgage Capital (“Verus”) Counterparty Team will review the application package and verify the information provided. Please note that any missing or incomplete information will delay our decision. Please feel free to contact your Sales Representative with any questions.

REVIEW DOCUMENTS	
	Completed Essencap Broker Application Questionnaire w/Loan Officer Comp Attestation
	Legal entity creation documents: Articles of Incorporation/Business formation documents
	Corporate Resolution adopted by board or other governing body authorizing signors to enter into legal agreements and transactions contemplated by this relationship.
	Current Insurance policies covering Errors & Omissions (E&O)
	Resumes: Owners, Principals, Broker of Record
	List of dba’s that will be originating Essencap programs
	List of Branches to be set up with (if any)

EXECUTED AGREEMENTS/FORMS	
	Broker Agreement
	Lender Paid Compensation Form
	Loan Fraud Zero Tolerance Agreement
	BSA/AML Certification
	IRS form W-9